

**Kirtipur Municipality**  
**Office of the Municipal Executive**

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**Notice of Expression of Interest (Eoi)**

Office of the Municipal Executive, Kirtipur Municipality, Kirtipur Kathmandu is accepting the Expression of Interest (Eoi) from eligible and experienced firms/ Institutions to prepare **the Detail Project Report (LP DPR)** of the Proposed Land Pooling Project at Kirtipur Municipality under e-bidding process through <https://bolpatra.gov.np/egp/>. The LP DPR shall be prepared in accordance to the prevalent norms and guidelines issued by concerned authority of the GoN. Thus, the consulting firm(s) willing to provide the services hereby invited to submit their "Expression of Interest (EOI)". The detail notice of EOI and Standard EOI formats will be received from <https://bolpatra.gov.np/egp/>.

The interested firms are requested to submit the following information/ documents along with application for EOI.

1. Short information about the organizational structure of the firm(s), Institution or the Company.
2. Information about educational qualifications of the manpower working for the firm(s), Institution or the Company.
3. Copy of valid registration documents of the firm(s), Institution or the Company.
4. Copy of tax clearance certificate of the Fiscal Year 2074/75
5. Copy of VAT/ PAN registration certificate.
6. Annual turnover and documents showing the experience of the firm(s), Institution or the Company on the related work.

The EOI shall be submitted in the sealed envelope and must reach the mentioned address no later than the working hours on the 15<sup>th</sup> day of first publication of this notice. If the last date of submission happens to be a government holiday, the next consecutive office-opening day will be the last date. Application beyond deadline will not be entertained.

The Municipality Office reserves the right to shortlist or rejects the application, without any reason what so ever. The Request for Proposal (RFP) along with the Terms of Reference (ToR) shall be issued only to the shortlisted firm(s), Institution or the company. Short listed firms will be notified through email, telephone and formal letter (or Publishing notice in the national newspaper).

The Eoi Documents shall be addressed to:

Office of the Municipal Executive

Kirtipur , Kathmandu

Telephone: 4332205

Fax: 4331381

Contact Person: Er. Bal Krishna Maharjan (9851083432)

**Chief Administrative Officer**

नोट:- मिति २०७५ माघ १५ गते नेपाल समाचारपत्रमा प्रकाशित LP DPR सम्बन्धि सूचना, विद्युतीय खरिद प्रणाली सञ्चालन निर्देशिका, २०७४ को नियम ३५ को उप नियम (४) मा "सार्वजनिक निकायले रु.२० लाख वा सो भन्दा बढीको परामर्श सेवा खरिद गर्दा अनिवार्य रूपमा विद्युत्तिय खरिद प्रणालीको प्रयोगवाट मात्र गर्नुपर्नेछ" भनि लेखिआएकोले सो EOI को सूचना रद्द गरीएको व्यहोरा जानकारीको लागि अनुरोध छ ।